



INTEROFFICE MEMORANDUM

**Minutes
Special Roadway Agreement Committee
Virtual Meeting via Webex
January 15, 2021**

Members Present: Diana Almodovar (Vice-Chair) – Development Engineering
Renzo Nastasi – Transportation Planning Division

County Staff Present: Brian Sanders – Transportation Planning
Heather Brownlie – Transportation Planning Division
Tammilea Chami – Transportation Planning Division
Roberta Alfonso – County Attorney’s Office
Pedro Medina – Development Engineering Division
Masood Mirza – Traffic Engineering Division

Roadway Agreement Committee Special Meeting – Core Academy Traffic Signal Discussion

Ms. Almodovar opened the meeting at 9:02 a.m.

Discussion of the Traffic Signal needed for the intersection at the entrance to Core Academy at C.R. 545 (Avalon Road) and Phil Ritson Way.

The applicants goal is to start construction of project in April/May 2021 and so they want to go before the Roadway Agreement Committee with a Traffic Signal Agreement as soon as possible.

Question as to whether sufficient Right-of-Way in place for the Traffic Signal to be installed. Functionality of existing intersection until the Traffic Signal can be installed was also discussed.

Ms. Almodovar and Mr. Nastasi agreed that the Developers should be responsible for completing the design of the Traffic Signal at their initial expense in return for Transportation Impact Fee Credits.

The applicants will also need to place funds in escrow equivalent to the cost of the construction of the Traffic Signal by the County plus a 15% contingency. Any unused funds would be returned after the signal has been installed. Reimbursement for 100% of the actual Signal Construction costs would be by impact fee credits. Orange County to complete construction.

Ms. Brownlie to follow-up meeting with applicant’s attorney Juli James to provide an update.

The meeting was adjourned at 9:30 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-3111.